

**Minutes of a Regular and Organizational Meeting
ROBLA SCHOOL DISTRICT GOVERNING BOARD
December 10, 2015**

Call to Order	The Regular and Organizational Meeting of the Board of Trustees was called to order by President DeLuz in Open Session at 5:30 p.m. in the Board Room at 5200 Marysville Blvd. in Sacramento, California. Present: Board members, Craig DeLuz, Ken Barnes, Nuvia Cardona, Kim Howard and Dennis Boyd. Also present: Superintendent Ruben Reyes.
Closed Session	There was no public comment on closed session items. The Board met in closed session to discuss administrative, certificated and classified employee salaries, benefits and contracts and public employee performance evaluations.
Open Session	The Board reconvened in Open Session at 6:37 p.m. President DeLuz led the Pledge of Allegiance and announced that no action was taken in closed session.
Adoption of Agenda	Motion by Trustee Boyd, second by Trustee Howard to adopt the agenda with revised Personnel agenda item 8.1. Motion passed unanimously.
Election of Officers	President DeLuz opened nominations. Motion by Trustee Howard, second by Trustee Barnes to elect Craig DeLuz as President. Motion passed unanimously. Motion by Trustee Howard, second by Trustee Boyd to elect Ken Barnes as Vice President. Motion passed unanimously. Motion by Trustee Cardona, second by Trustee Boyd to elect Kim Howard as Clerk. Motion passed unanimously. Motion by Trustee Barnes, second by Trustee Cardona to elect Craig DeLuz as Representative to the Sacramento County School Boards Association (SCSBA). Motion passed unanimously.
Board Meeting Calendar	Motion by Trustee Boyd, second by Trustee Barnes to approve the regular board meeting calendar for 2016 as submitted. Motion passed unanimously.
Region 6-B CSBA Delegate	Motion by Trustee Barnes, second by Trustee Boyd to elect Craig DeLuz as Region 6-B CSBA Delegate. Motion passed unanimously.
Communications: Written and Oral	President DeLuz stated that any written communications addressed to the Board had been distributed. There were no public comments.
Robla Education Foundation	John Reven wished all a Merry Christmas. He thanked the Board for their continued support and reminded them of the upcoming STRINGS concert.
Robla Park Community Association	Robla Park Communication Association had no report.
Employee Associations Reports	CSEA #285 had no report. RTA President, Christie Erhart, wished Happy Holidays to all and looks forward to working with the Board in the new year.
Principal's Report	Leo Alvarez, Principal of Taylor Street School, reported on various school activities such as Winter Programs and awards assemblies.
Superintendent's Report	Superintendent Reyes provided an update on the following district activities: CSBA conference, STRINGS data, Board Room furniture and technology improvements. He distributed the recent enrollment numbers.
Board Member Reports	Trustee Boyd attended the CSBA conference and encouraged fellow board members to talk to families and children to learn about issues. He wished everyone happy holidays. Trustee Cardona attended the CSBA conference and thanked all for allowing her to serve on the board. Trustee Howard said Robla has a special thing and wished all a happy break. Trustee Barnes attended workshops at the CSBA Conference on social media, family resource centers and negotiations. Trustee DeLuz attended the CSBA Delegate Assembly and Conference where they discussed the political climate for education.




President




Clerk or Vice President

Presentation: Facilities Update	Jeremy Cogan of Caldwell, Flores, Winters presented an update on the Facilities Implementation Plan. He discussed the prequalification process for firms to provide construction services.
Presentation: Recognition of Eagle Scout, Sam Spinner	Laura Lystrup, Preschool Director, presented a slideshow on the Eagle Scout project completed at Preschool by Boy Scout Sam Spinner. His project was to construct a stone wall garden box, install irrigation system and fill with soil.
Presentation: First Interim Budget	Michael Henkel, Chief Business Official, gave an overview of the first interim budget report and a preview of what's coming in the future.
Presentation: English Language Services	Cindi Lyon, Director of State and Federal Programs, presented a slideshow that discussed languages spoken by our students, their progress towards proficiency and current projects.
Consent Agenda	Motion by Trustee Howard, second by Trustee Barnes to adopt minutes of November 12, 2015 regular board meeting. Motion passed unanimously.
Employment of classified personnel	<p>Motion by Trustee Howard, second by Trustee Barnes to approve the employment of the following classified personnel. Motion passed unanimously.</p> <ul style="list-style-type: none">• Kapil Prasad as a 6 hour/12 month Bus Driver/Custodian in the Transportation Department beginning November 18, 2015. (General Fund)• Peter Plascencia as a 6 hour/10 month Instructional Assistant I at Robla School beginning December 2, 2015. (Special Education Funds)• Qyidir White as an 8 hour/12 month Custodian at Bell Avenue School beginning November 23, 2015. (General Fund)
Transfer of classified personnel	<p>Motion by Trustee Cardona, second by Trustee Boyd to ratify the transfer of the following classified personnel. Motion passed unanimously.</p> <ul style="list-style-type: none">• Heidi Carothers as a 5.25 hour/10 month Food Service Assistant at Taylor Street School effective November 16, 2015. (Fund 13)• Heidi Carothers as a 2 hour/10 month Food Service Assistant for the Supper Program at Taylor Street School effective November 16, 2015. (Fund 13)
Unpaid maternity leave of absence for certificated personnel	Motion by Trustee Boyd, second by Trustee Barnes to approve the unpaid maternity leave of absence for the following certificated personnel: Michelle Crisp 5 th Grade Teacher at Main Avenue Elementary beginning January 4, 2016 and ending April 4, 2016. (General Fund) Motion passed unanimously.
First Interim Financial Report	President DeLuz opened a public hearing on the 2015-2016 First Interim Financial report. Hearing no comments, President DeLuz closed the hearing. Motion by Trustee Boyd, second by Trustee Cardona to approve the Positive Certification of the 2015-2016 First Interim Financial Report for the period July 1, 2015 through October 31, 2015. Motion passed unanimously.
Reclassification criteria for English Language Learners	Motion by Trustee Boyd, second by Trustee Howard to approve changes to the reclassification criteria for English Language Learners. Motion passed unanimously.
Board Member Requests	There were no board member requests.
Adjournment	Hearing no objection, Trustee DeLuz adjourned the meeting at 8:47 p.m.



President


Clerk or Vice President

Unpaid maternity leave of absence	It was moved/seconded/carried (Boyd/Barnes) unanimously to approve the unpaid maternity leave of absence for the Lindsay Kilpatrick 4th grade teacher at Glenwood School beginning January 8, 2016 and ending May 31, 2016 (General Fund). Motion passed unanimously.
Unpaid FMLA leave of absence	It was moved/seconded/carried (Barnes/Cardona) unanimously to approve the unpaid FMLA leave of absence for Yelena Pukhkan 3.75 hour/10 month Instructional Assistant I at Robla Preschool beginning January 4, 2016 and ending February 26, 2016 (Fund 12).
Unpaid personal leave of absence	It was moved/seconded/carried (Cardona/Boyd) unanimously to approve the unpaid personal leave of absence for Carol Phillips 6 hour/10 month Intervention Assistant at Robla School beginning February 1, 2106 and ending June 14, 2016. (LCFF Funds)
Reclassify Secretarial Assistant	It was moved/seconded/carried (Barnes/Howard) unanimously to reclassify one 1.0 FTE Secretarial Assistant position to a 1.0 FTE School Secretary to a 1.0 FTE Staff Secretary beginning with the 2015-2016 school year.
Reclassify School Secretary	It was moved/seconded/carried (Barnes/Cardona) unanimously to reclassify the position of Ms. Tia Rushin from a 1.0 FTE School Secretary to 1 1.0 FTE Staff Secretary beginning with the 2015-2016 school year.
Annual Audit Report	It was moved/seconded/carried (Barnes/Cardona) unanimously to approve the district's annual audit report for the 2014-2015 school year.
MOU for Bullying Prevention Program	It was moved/seconded/carried (Barnes/Cardona) unanimously to approve the MOU with SCOE to provide support for the district's Bullying Prevention Program.
Amendment 01 to CDE Contract #CCTR-5189	It was moved/seconded/carried (Boyd/Barnes) unanimously to adopt Resolution 762 approving Amendment 01 to CDE contract #CCTR-5189 for child development services and authorizing designated personnel to sign contract documents in the 2015-16 school year.
Amendment 01 to CDE Contract #CSPP-5368	It was moved/seconded/carried (Howard/Barnes) unanimously to adopt Resolution 763 approving Amendment 01 to CDE contract #CSPP-5368 for child development services and authorizing designated personnel to sign contract documents in the 2015-16 school year.
Public Education Facilities Bond Act	It was moved/seconded/carried (Boyd/Barnes) unanimously to adopt Resolution 765 in support of Kindergarten through Community College Public Education Facilities Bond Act of 2016.
Future Agenda Items	Mr. Boyd requested a report on the district plans for implementing civic learning.
Adjournment	There being no further business, President DeLuz adjourned the meeting at 9:00 p.m.



President



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